

and Human Services

Dave Heineman, Governor

# LICENSING AGREEMENT

I, Deena Lynn Hobbs DBA Busy Feet Incorporated, a Child Care Center located at 2811 SW 6<sup>th</sup> Street Lincoln, NE 68522 hereby voluntarily state and declare:

I have read and understand the Child Care Center Standards (CRED-PB-365).

I agree to comply with each of the Child Care Center Standards as long as I am licensed by the State of Nebraska to provide child care services.

I understand and agree to comply with Standard # 43 and 44 on page 9 and 10 which states " The center shall ensure that no child is left alone, pinched, punched, shaken, struck with any object, bitten, or spanked by staff; a brief, supervised separation from the group may be used." (NAC 8-012)

"Staff shall not discipline children-

- a. By denial of food;
- b. By forced napping,
- c. For a toileting accidents; or
- d. With subjection to derogatory remarks about themselves or their family, abusive or profane language, yelling or screaming, or threats of physical punishment."

I understand and agree that all staff, volunteers and substitutes shall follow the discipline practices as outlined above.

I understand and agree the all staff will complete two clock hours of in-service training on appropriate guidance/discipline practices. The training topic/ content must be submitted to Marvie Sullivan Child Care Inspection Specialist at P.O. Box 98933, Lincoln, NE 68509 for approval prior to training completion. This training will be completed by April 1, 2009 and written verification/documentation submitted to the Child Care Inspection Specialist listed above.

I agree that this Licensing Agreement will be prominently posted with my Child Care Center license so it is clearly visible to parents and agency representatives.

I understand that Child Care Licensing staff shall conduct announced or unannounced visits to my facility to determine compliance with this Agreement.

Any violation of this Agreement may be grounds for further discipline as the Department of Health and Human Services, Division of Public Health, Children Services-Licensure may deem appropriate.

This Agreement shall be in effect from the signing of this Agreement for a period of one year at which time it will be reviewed and terminated, extended and/or modified.

Maure Scluber	Provider/Licensee
Witness 2-12-09  Date	2811 SW Uth Street/Address
Non-relative Witness/Notary Public	Lincoln NG. 65522 City and Zip Code Cent. 12, 2009
Date	Date

Nebraska Health and Human Services System

PARTMENT OF SERVICES • DEPARTMENT OF REGULATION AND LICENSURE
DEPARTMENT OF FINANCE AND SUPPORT

Regulation & Licensure, Credentialing Division 301 Centennial Mall South, 3<sup>rd</sup> Floor, P.O. Box 94986 Lincoln, NE 68509-4986 Phone (402) 471-2115 Fax(402) 471-3577

State of Nebraska

DAVE HEINEMAN, GOVERNOR

January 4, 2007

Busy Feet Incorporated 2811 SW 6<sup>th</sup> St Lincoln NE 68522

Dear Ms. Hobbs:

In accordance with the letter, written by Rene' Tiedt, Child Care Resource Supervisor, on December 28, 2006, your original License to operate a Child Care Center in the State of Nebraska has been placed on Corrective Action Status. A license imprinted with the term "Corrective Action Status" is enclosed, this status became effective January 1, 2007, and it will remain if effect until JULY 1, 2007. Upon completion of this term a new license will be issued to you.

At this time we ask that you return your current license, within the next ten (10) days, to Marsha Wandersee in the Credentialing Division. If you have any questions please contact Child Care Licensing, at (402) 471-9302.

Sincerely,

Helen L. Meeks, Administrator Credentialing Division

HLM/clb

cc: Child Care Licensing

Your extension for Nebraska Child Care Center has been approved and your licensure document is attached. You will receive a new licensure document each time you amend your license.

> This license shall be kept available in the establishment and such proof of credentialing shall be shown upon request.

# tate of Nebraska

Department of Health and Human Services Regulation and Licensure

# DEENA LYNN HOBBS

is hereby authorized in compliance with laws of the State of Nebraska to establish and conduct an Operating Child Care Center located at: 2811 SW 6TH ST LINCOLN NE 68522

A maximum of 64 children in ages 6 WKS to 13 YRS may be in attendance at any one time during the

BUSY FEET INCORPORATED is hereby issued License No. CCC7856. whose status is Active-Corrective Action Status effective from 01/01/2007

Given under the name and Seal of the Department of Health and Human Services Regulation and Licensure of the State of Nebraska at Lincoln on January 4, 2007.



A.D., Chief Medical Officer, Director t of Health & Human Services Regulation & Licensure NEBRASKA HEALTH AND HUMAN SERVICES SYSTEM DEPARTMENT OF SERVICES • DEPARTMENT OF REGULATION AND LICENSURE

DEPARTMENT OF FINANCE AND SUPPORT

December 28, 2006

Deena Lynn Hobbs **Busy Feet Incorporated** 2811 SW 6th St Lincoln, NE 68522

Dear Ms. Hobbs:

I received your corrective action plan, which is required as a condition of your Corrective Action Status License. Your plan is accepted was written.

Your plan stated you would complete the following:

1. You would meet staff-child ratio at all times. You will complete a staffing chart and record of children's attendance on a daily basis.

2. You would follow your own policy and procedure dealing with staff members

calling in sick, late to work, or on vacation.

3. You will complete the Director Pre-Service packet by February 1, 2007. You will send documentation of completed packet to Katie Zabel, by February 5, 2007.

Your Corrective Action Status is in effect from January 1, 2007 to July 1, 2007.

You are subject to monitoring visits by Child Care Licensing Staff to determine compliance with this plan.

If at any time subsequent to your placement on Corrective Action Status, should Child Care Licensing receive substantiated concerns or complaints relating to the care, well being or risk to children in care, Child Care Licensing/Credentialing Division will initiate action to revoke your Child Care Center License.

If you have any questions, please contact me at 402.471.9193 between 8:00 am and 5:00 pm, Monday through Friday.

Sincerely,

Rene' Tiedt

Child Care Resource Supervisor

Nebraska Department of Regulation & Licensure

Credentialing Division

LINCOLN OFFICE

1050 "N" Street, P.O. Box 98933, Lincoln, Nebraska 68509-8933 Phone (402) 471-7000

Translation Services Can Be Arranged (402) 471-7000 TDD/TT (Telephone for the Hearing Impaired) (402) 471-5225

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Nebraska Health and Human Services System



DEPARTMENT OF FINANCE AND SUPPORT

December 5, 2006

Busy Feet Incorporated Deena Hobbs 2811 SW 6th Street Lincoln, NE 68522

Dear Ms. Hobbs:

Nebraska Revised Statutes, Section 71-1911(4), of the Child Care Licensing Act, effective July 16, 2004 (Law 2004, LG 1005), provides that the Department may place a license on corrective action status.

#### FACTS:

On November 29, 2006, Ms. Zabel conducted a follow up inspection to Busy Feet Incorporated and observed eleven children present with one staff member in one room. Ages of the children were as follows: 1 infant, 3 toddlers, 3 three year olds, and 4 four/five year olds. Based on the number of children and their ages, at least two staff were required to be on the premises. The Director was on a van run and returned twenty-five minutes later, which then brought the facility into compliance with staffing requirements.

### HISTORY:

On August 24, 2005, Theodore Burns, Child Care Resource Specialist conducted an unannounced semi-annual visit. At the time of visit, the facility was out of Staff/Child Ratio. Director called in extra staff and they arrived within five to ten minutes.

On May 12, 2003, Theodore Burns, Child Care Resource Specialist conducted an unannounced semi-annual visit. At the time of the visit, the infant room had six infants and one staff. The facility was out of compliance with Staff/Child Ratio in the infant room. A staff person arrived approximately five minute later.

## Regulatory Bases:

391 NAC 8-009 Staffing: Staff-child ratio must be met at all times. Compliance with staff-child ratio must be determined on a center-wide basis.

At least two staff persons must be on the premises at all times. When the number of children under care is eight or fewer, this requirement may be met by having one of the staff members on call and immediately available. If infants are included in the number, staff-child ratio must be met.

LINCOLN OFFICE

#### 391 NAC 8-009.01 Staff Child Ratio:

Age Range of Children	Number of Staff	Number of Children
6 weeks to 18 months	1	4
18 months to 3 years	1	6
3 years	1	10
4 and 5 years	1	12
Kindergarten and up	1	15

391 NAC 8-015 Infant Care: Rooms were infants are receiving care must be limited to the care of 12 children at any one time. If five or more infants are receiving care in a room, at least two staff persons must me in the room at all times.

#### **DETERMINING CORRECTIVE ACTION STATUS:**

A non-disciplinary probationary license may be issued for the licensee to operate under corrective action status if the Department determines that:

- (a) The licensee is unable to comply with all licensure requirements and standards or has had a history of non-compliance;
- (b) The effect of non-compliances with any rule or regulations does not present an unreasonable risk to the health, safety, or well-being of children or staff; and
- (c) The licensee has a written plan of correction that has been approved by the Department.

Based on the facts presented above and the regulations violated, the Department is placing your operating license on Corrective Action Status for a period of six months.

### CORRECTIVE ACTION STATUS PLAN:

Corrective action status is voluntary and the decision regarding placement on corrective action status is not appealable. However, you are <u>required</u> to submit a written plan of correction that <u>must be approved</u> by the Department.

The minimum the plan should specifically address is the following:

- (1) How you will meet staff-child ratio at all times. The plan must include a staffing chart, and daily record of children's attendance.
- (2) Procedure that will be followed if a staff member calls in sick, is late to work or is on vacation.
- (3) The Director/Licensee will request and complete the Director Pre-Service packet by February 1, 2007.

Please submit your written Corrective Action Plan to Katie Zabel, Nebraska Department of Health and Human services, Regulation and Licensure, 1050 N Street, Suite 324, Lincoln, NE 68508, within 10 calendar days after you receive this letter.

FAILURE TO SUBMIT CORRECTIVE ACTION PLAN:

If you do not submit a written plan of correction or the written plan of correction is not approved, the Department may discipline your license by imposing one or a combination of the following types of disciplinary action:

(a) Issue a probationary (disciplinary) license;

(b) Suspend or revoke a provisional, probationary, or operating license;

(c) Impose a civil penalty of up to \$5.00 per child, based upon the number of children for which the program is authorized to provide child care on the effective date of the finding of violation, for each day the program is in violation;

(d) Establish restrictions on new enrollment in the program;

(e) Establish restrictions or other limitations on the number of children or the age of the children served in the program; or

(f) Establish other restrictions or limitations on the type of service provided by the

If you have questions regarding this letter, please contact Katie Zabel at 402.4710.9132

Thank you.

Sincerely.

Rene' Tiedt Child Care Resource Supervisor Child Care Licensing Program-Credentialing Division Regulation & Licensure 1050 N Street, Suite 324 Lincoln, NE 68508

Cc. Katie Zabel, Child Care Resource Specialist VMarsha Wandersee, Administrative Assistant II